

Are you using the "HSE on Duty methodology" in your Safety day to day activities?

OBJECTIVES

To be sure that every body on each place of work and , at every moment will be attentive to HSE issues

1. during special moment ("HSE on Duty" period) for the entire group
 2. All time for himself.
- Confront the entire workers group with the safety issues during the work and not only just a leader which impose the HSE rules to passive workers
 - To be responsible for himself but also for the members of the group develop the pro activity of the workers and permit to see that safety is not only a rule but a challenge of every moment
 - Develop the notion of team at work and safe team all the time
 - Develop the notion of responsibility (passive attitude of the worker to proactive attitude of the HSE on duty)

METHODOLOGY

During the same shift, Divide the work force in group in function of the different works (rig, deck, machine, crane) .

1. In each group every day or every week or month (depends of the way you want manage this tool) , one of the member will be the HSE on duty for the group , It will be designed by the HSE manager through the rota and will take on his own time of work for to verify on work place if:

- PPE are used by each members of the group
- PPE are adequate (the right PPE for the specific work)
- All tools used are adequate and used correctly
- Place of work safe (no risk of dropped object, slipping)
- If a permit to work has been established
- If all the very important recommendations are applied (tag out and consignment of equipment)
- Place of work delimited and signalled in case of special operations (dangerous products, lifting , welding, SimOps)

2. At the start of work, the HSE on duty will remember the procedures to the others members and be sure that every body understood the work and the risks. He will indicate what the dangerous attitudes are during the work

3. The "HSE on duty" worker does not hesitate to stop any other worker if he see a near miss or of a dangerous act or situation.

4. Up to you to create a specific form for to follow activities of each HSE on duty worker and have a specific report about the HSE situation from a member every day of each team.

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5. Up to you to create a card for each worker for to remember the important points like this example

**HSE ON DUTY
SUPPORT CARD TO WORKERS**

BEFORE YOU START

- 1. Stop, look **AROUND**
- 2. Look for risks & hazards
- 3. Control **ALL** Hazards

DURING THE JOB

- 1. Stop, look for **CHANGES**
- 2. Look for **NEWS** hazards
- 3. Control **ALL** Hazards

AFTER THE JOB

- 1. Stop, look **AROUND**
- 2. Have you made **NEW** hazards?
- 3. Control **ALL** Hazards

Before Lock for hazards

- Wear correct PPE
- Check the isolations
- Can I slip , trip or fall?
- Find a safety shower , fire alarm
- Find an escape route
- Will my job affect others?
- Will their job affect me?

During look for change

- Weather, noise, light
- Others jobs near me
- Is this job going as planned?

AFTER LOOK FOR LESSONS

- Is there the better way to do this job?
- Check your housekeeping !
- Report any unsafe act or incident
- Report any technical problem

SAFETY FIRST !

6. For each HSE on duty worker we recommend to use a distinctive sign like an Armband with fluorescent Colour

